

REMINDER

[A Government of India Enterprise]
CORPORATE OFFICE
PERSONNEL BRANCH-II
4th Floor, Bharat Sanchar Bhawan, Janpath, New Delhi-1.

No. 451-10/2013- Pers (DPC) /08

Dated 06.01.16

To

The CGM,
NTR/KRL/UP-E/TN/KTK/ AP/ Raj/ HR

Sub: Requirement of APARs/ shown certificate and VCs of Dr-DGM (T) for considering them for promotion to Jt. GM(NF)- Reg.

Ref:- This office letter no 451-10/2013- Pers (DPC) dated 27.11.15 , 15.12.2015 and 28.12.15

Kindly refer to this office letter of even number dated 27.11.15 and 15.12.15 , wherein it was requested to forward APAR dossier for the period from 2010-2011 to 2014-15 and VCs of the executives mentioned in the list (as annexure I) for considering them for promotion to Jt. GM (T) (NF)

2. On scrutiny of the APAR folders maintained at CS to DIR (HR), it is observed that some of the APARs are not available in the folders. Hence, all circles are once again requested to forward the missing APARs **(one original- corporate office COPY)** folders immediately to DPC section. (The APAR folders maintained at CS to DIR(HR) have been collected for conducting CPC . These folder will be returned back to CS to DIR(HR), after completion of CPC.
3. It is also intimated that the original copy of APAR received by corporate office will not be returned back. Hence, circles/ SSAs must keep photo copy of APARs, if required, for their future requirement.
4. **If APAR/ Vigilance clearance of any executive is not received before 8.1.16, he/she may be left un-assessed and DPC will be conducted without further delay.**

This may be treated as most urgent please.

Encl : Annexure (1 page)

PSV Rama Rao
6/1/16

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Note:- One of the original copy of APARs should be available in the dossier maintained at CS to Dir(HR). It is observed that some of the circles are forwarding photocopy of APARs only instead of sending original copy(BSNLCO folder), which is not advisable.

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S.No	HRMS No.	Name of the officer (Shri/Ms)	Circles	APARs required immediately
1	201002585	AKHILESH TRIVEDI	NTR	2013-14, 2014-15
2	201002544	BIJI PRATHAP	Kerala	2013-14, 2014-15
4	201002542	BALBIR SINGH	UP-E	01.03.13 to 31.3.13
5	201002530	JAYA KUMAR JAYAVELU	TN Nodal Centre	2014-15
6	201002547	PRASHANTH M. OBAIAH	Karnataka	2013-14(4.9 NR II)
7	201002541	DIGAMBER KUMAR	Karnataka	2014-15(5.7 NR II)
8	201002536	VITHAL DURGAPRASAD N	AP	1.4.13 TO 22.6.13

S.No	HRMS No.	Name of the officer (Shri/Ms)	Circles	VC required as on date
1	201002585	AKHILESH TRIVEDI	NTR	1.1.16 and current date
2	201002558	RAJESH KUMAR BANSAL	RAJ	1.1.16 and current date
3	201002563	UPENDRA TIWARI	HR	1.1.16 and current date

PSV/...
6/1/16
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